

# **Grangetown Primary School Child Care Prospectus 2015/16**

St Georges Road  
Grangetown  
Middlesbrough  
TS6 7JA

Head Teacher Mr J Murgatroyd

# **Grangetown Primary School**

Grangetown Primary School is a county school maintained by Redcar & Cleveland Borough Council. It has a 24 place child care provision for two year olds, 12 for the morning session and 12 for the afternoon session.

The school catchment area covers the whole of Grangetown. All of the children live within walking distance of the school.

The school child care provision was opened in September 2013 in a fully refurbished room fit for purpose. It has a shared Early Years outdoor play area, a spacious room with a range of learning areas and own toileting area.

## **School Aims**

The school aims, as laid out below, can only be achieved if there is an atmosphere of care, respect and trust. The ethos of the school is one of a large family where each member is educated, valued, supported and cared for.

## **Children**

- All children are entitled to a broad and balanced curriculum in line with the publication of the Early Years Curriculum.
- Children will be offered a wide range of learning experiences including visits, visitors and the use of the local environment.
- Each child will be encouraged to develop their own individual self-esteem, self-discipline and character.

## **Parents and Community**

- The school is part of the community in which it is situated.
- Partnership between home and school is encouraged.
- Parents are encouraged to help in the day to day organisation of the school.
- Links with Loftus community are encouraged.
- Parents will be kept fully informed by formal and informal consultation about the progress of their children throughout their school career.

## **STAFF**

Miss M Robinson – Room Leader

Miss S Jarred - Play Leader

Miss C Light – Play Leader

# **Admissions Policy**

Your child will be allocated a free Two Year Old Child Care place from the start of the term after their 2<sup>nd</sup> birthday until the start of the term after their 3<sup>rd</sup> birthday. These places are means tested. Applications forms are available from the school and are checked by the Families Information Service for eligibility. If you are eligible, the FIS will be in touch and will send you all the relevant details. The awarding of places is not the responsibility of the school.

## **GENERAL INFORMATION**

### **The School Day**

Child Care times are 8:45 am – 11:45pm for the morning session and 12:15pm – 3:15pm for the afternoon session.

Children must be brought and collected by a parent or responsible adult.

Staff need to know who will pick a child up if it is to be any different from normal.

### **Children's Property**

Children are discouraged from bringing toys, games and other equipment to school, as it can be easily lost or stolen. Staff will not take responsibility for anything brought from home. Coats, scarves, gloves, School Uniforms should have the child's name clearly marked on them to avoid disputes as to ownership.

### **Changing Facilities**

We have facilities in school to change nappies should this be required, however parents MUST supply the nappies and wipes for their child. It is advisable to always bring a spare set of clothes to school. We will be more than happy to support you with toilet training your child.

### **Uniform Dress**

We encourage all children come to school in hard wearing and comfortable clothing that is not too expensive or sentimental. Remember it is difficult to stay clean when painting or gluing and even though aprons are provided, clothes do still get dirty. All paint, ink and glue are water based and in theory should wash out.

### **Jewellery**

Wearing jewellery is not allowed in school, it is hazardous and a distraction and temptation to others. However, an increasing number of boys and girls do have pierced ears therefore we have formulated separate rules for wearing earrings.

### **Wearing of Earrings**

- The school discourages wearing earrings, but asks if ears are to be pierced that this is done at the beginning of the Summer Holiday to allow ears to heal.
- Parents need to ensure that they remove their child's earrings, larger than a stud, before the start of the session.

- Stud earrings are worn at the parents discretion. School cannot be held responsible if any injury is caused.
- All earrings must be of a stud type and the school reserves the right on safety grounds to send children home who wear hoops or dangling earrings.

## **Absence**

If your child is to be absent from school, please inform by telephone, or a note on their return. The reason for absences must be noted on registers. Absences will be checked daily. If your child's attendance drops very low, there is a risk of the place being given to another child.

## **Emergencies in School**

If your child is ill at school, we will try to contact parents. Failing this, we will contact the emergency number you have given us. It is important that you keep us informed of any change of telephone numbers or addresses.

## **Comments and Complaints**

We hope that if parents have any worries or complaints that they will talk, in the first instance, to Mr Murgatroyd or the provision staff. If however, a problem cannot be solved parents have the right to a formal complaints procedure. Details of this are held in the school office on request.

## **Child Protection**

Parents and Carers should be aware that the school has a duty to take reasonable action to ensure the welfare and safety of its pupils. In cases where staff are concerned that a pupil may be subject to ill-treatment, neglect or other forms of abuse, they will follow County Child Protection Procedures and inform the Social Services of their concern.

## **Assessment**

Children are regularly assessed by the staff in order to help to plan the next steps of their education more effectively. This progress is discussed with parents at regular intervals during the year. A report is written towards the end of their time in our child care provision and prior to starting nursery. This report is shared with our nursery staff during the transition period. We encourage parents to look at the assessment books and celebrate their child's successes. If parents are concerned about their child's progress they are welcome to discuss this with staff.